

Notice of Annual General Meeting 2021

The IWFM Board hereby give notice that the Annual General Meeting (AGM) of the Institute will be held on Thursday 30 September at 13.30pm for the purpose of:

1. to approve the minutes of the 2020 Annual General Meeting
2. to receive the report of the Board and the audited accounts for the year ended 31 December 2020
3. to re-appoint Moore Kingston Smith LLP, as auditors to the Institute and to authorise the Board to determine their remuneration.
4. As special business to consider, and if thought fit to pass, the following resolution which is proposed as a special resolution

“That the regulations contained in the printed document [marked 'A'] submitted to this meeting and, for the purpose of identification signed by the Secretary, hereof be approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of all the existing articles thereof.”

Due to the continued risks of the COVID pandemic we will be holding a face-to-face AGM, but with reduced numbers. Therefore, we will also be broadcasting it live via webinar as we did last year, so everyone is still able to engage and ask questions directly virtually.

[Register for the AGM here](#)

All relevant supporting documents are available on both the voting platform and the IWFM website.

If you are an eligible voting Member of IWFM, you may appoint a proxy to attend the AGM and vote in your stead. Notification of a proxy must be received electronically via the voting platform which will be sent to you OR at the registered office of IWFM not less than 48 hours before the time of the meeting.

Our independent scrutineers UK Engage who undertake both the online resolution voting and Non-Executive Director [NED] election ballots, will email your unique voting code to the voting platform which will enable you to vote or nominate your proxy. Closer to the AGM they will also send you and your registration link to join the AGM virtually.

Please ensure you look out for your unique code from UK Engage and ensure they are on your whitelist to be sure that you receive your registration link to the virtual AGM.

If you have any queries or concerns around the AGM or voting, then please get in touch at governance@iwfm.org.uk

Donna Duckworth
Head of Governance and Company Secretary IWFM