



ACADEMY

STAY ON TOP OF YOUR PROFESSION

Advance your knowledge and get the tools you need to excel in your career with our Academy short courses.

- Core skills
- Business continuity and compliance
- Property and building services management
- Leadership and management
- Procurement and contract management
- Overview courses
- Quality Management
- Strategy and innovation
- Workplace



We also create bespoke courses for employers to offer in house. All of our face-to-face and live virtual courses can be individually tailored to your needs so you can develop your teams and grow together. Get in touch to find out more.

Managing workload Online	Grammar and effective writing Online	Managing Building Services 20-21 September 2021 F2F, London	Managing Building Services 13-14 October 2021 Virtual	Effective Property Management 20-21 October 2021 F2F, London	Operational Space Planning 21-22 October 2021 Virtual
Presenting numerical data Online	<i>"Very informative and easy to use. Good reminders and refreshers points and items that are new tough questions but a good learning outcome."</i> Online course attendee	Effective Property Management 10-11 November 2021 Virtual	Introduction to Team Leading 2 November 2021 Virtual	Leadership and management In house	Managing flexible and remote teams In house
Communication for professional success Online	Building personal resilience for professional success Online	Professional skills for career success In house	Time management, delegation and organising skills In house	Contract Management: Commercial Models 4-5 October 2021 F2F, London	Contract Management: Commercial Models 4-5 November 2021 Virtual
Presentation skills Online	Building effective business relationships In house	FM Strategic Sourcing: ISO41012 16-17 November 2021 F2F, London	FM Strategic Sourcing: ISO41012 7-8 December 2021 Virtual	Black belt negotiation In house	Successful outsourcing through collaboration In house
IOSH Managing Safely 6-8 October 2021 Virtual	IOSH Working Safely 22 November 2021 Virtual	An Introduction to Facilities Management 10-12 November 2021 F2F, London	The Effective FM Professional 24-26 November 2021 F2F, London	An introduction to Facilities Management 1-3 December 2021 Virtual	The Effective FM Professional 8-10 December 2021 Virtual
Managing security and protecting your assets In house	Mental health first aid In house	Effective Facilities Management Online	<i>"Good guide to know what practice and procedures should be undertaken as a role of a FM."</i> An Introduction to Facilities Management course attendee	Introduction to Facilities Management Online	Improving the customer experience In house
		Making better workplace decisions using data In house	Maximising value from your FM data to encourage lean principles In house	<i>"The professional standards were so useful and I wish I knew about them sooner."</i> Facilities Management Strategy course attendee	Facilities Management Strategy 22-23 September 2021 Virtual
		Innovation Online	Behavioural insights into workplace In house	Innovation in FM In house	Essentials of Workplace 7-8 September & 5th October Virtual
		Digital technology in workplace In house	Creating better workspaces In house	Selling your workplace vision In house	Leading successful workplace change In house

Ready to book? Email academy@iwfm.org.uk or call +44 (0) 1279 712 631



To find out more, go to iwfm.org/professional-development